

**APPENDIX A: Score Sheet Form**  
**Visiting Hours and Notifications of Flexibility for General (Medical/Surgical) Units**  
**Hospital: [Name]**

Question/Parameter on Availability of Information	Score (1 or 0)
1. Does the hospital visiting policy statement provide for at least one hour of visiting time in the morning?	
2. Does the policy statement provide for at least two hours of visiting time in the morning?	
3. Does the policy statement provide for <u>more</u> than two hours of visiting time in the evening after 6:00 pm (which would better accommodate people who work day shifts)?	
4. Does the policy statement provide for at least 8 hours of visiting time per day?	
5. Does the policy statement provide for 10 hours or more of visiting time per day?	
6. Does the policy statement provide for 12 hours or more of visiting time per day?	
7. Does the policy statement provide for 14 hours or more of visiting time per day?	
8. Does the hospital website visiting policy statement include a notice that the hospital can allow some general flexibility in visiting hours?	
9. Does the hospital website visiting policy statement include a notice that, for child patients, overnight visitation is available as an option for a parent?	
10. Does the hospital website visiting policy statement include a notice that the hospital can allow flexibility that would accommodate 24-hour visitation for an adult patient's support person?	
Total Score	